



10,000 Degrees Childcare Guidelines

PROVIDER ELIGIBILITY

- Childcare Providers must have a valid childcare license and be in compliance with all licensing regulations and free from investigation by the licensing office or any other agency.
- Childcare Providers must submit an IRS W9 Form and a copy of their license to 10,000 Degrees. 10,000 Degrees will provide an IRS Form 1099 every January to each self-employed Childcare Provider that has been paid \$600 or more during the prior calendar year.

CONDITIONS OF THE AWARD (PROVIDER)

- The Childcare Provider agrees to abide by the conditions described herein or to otherwise notify 10,000 Degrees in writing. ***Without written notification to the contrary, it is presumed that the Provider is adhering to all policies and procedures stated herein.***
- Parents (scholarship recipient) and Childcare Providers that receive childcare scholarships agree to report to 10,000 Degrees any changes in circumstances. Examples include but are not limited to: residency, work, school, training status, and income.
- Childcare Providers must contact 10,000 Degrees if a child is absent for more than one (1) week without an explanation from the family. If the parent withdraws from care without advance notice 10,000 Degrees will be responsible for no more than two weeks of the remaining cost of care.
- Providers must contact 10,000 Degrees when subsidized slots or other resources become available for the parent (scholarship recipient).
- 10,000 Degrees may modify or end any award when a parent (scholarship recipient) is no longer eligible or when other childcare resources become available. 10,000 Degrees will notify the parent and the parent is responsible for notifying the provider of any scholarship changes.
- Providers must contact 10,000 Degrees if they cannot continue to provide childcare for the childcare scholarship recipient.
- Childcare Providers must be willing to allow 10,000 Degrees staff to visit their facilities.
- Childcare Providers that make fraudulent claims are responsible for reimbursing 10,000 Degrees and may be referred to local law enforcement authorities.



- The Childcare Provider may terminate this agreement by providing two weeks prior notice to the parent scholarship recipient and to 10,000 Degrees.

CONDITIONS OF THE AWARD (SCHOLARSHIP RECIPIENT)

- We cannot release any payments until we receive all required forms and documents from the childcare scholarship recipient and the provider.
- We require each student to submit their class schedule and completed grades for each semester awarded.
- Students must enroll and complete a minimum of 6 units per semester with a GPA of a 2.0 or higher to remain eligible for the Childcare Scholarship. 10,000 Degrees will notify the parent (scholarship recipient) of any changes or modifications to the scholarship. It is the parent's responsibility to inform the childcare provider of changes or modifications to the scholarship award.
- If the scholarship award amount does not cover monthly childcare tuition or any other childcare associated costs, it is the parent's (scholarship recipient) responsibility to cover any remaining balances.
- It is the parent's (scholarship recipient) responsibility to communicate with the provider about any changes to their scholarship award.
- It is the parent's (scholarship recipient) responsibility to communicate any changes in childcare fees to 10,000 Degrees as soon as they become aware.

AWARD DISBURSEMENT PROCESS

- When awarded, the parent (scholarship recipient) will receive notification of the scholarship amount and the specific months of the scholarship award.
- 10,000 Degrees will pay the childcare provider directly by check or ACH (direct deposit). Checks are made payable to the childcare provider for each awarded child and the child's name will be shown on each check.
- After 10,000 Degrees receives required documents at the beginning of each semester (September and January), scholarship payments will be processed.
- Payments will be mailed or deposited directly to the childcare provider by the 15th of each month for the following months: October, November, December, February, March, April, and May. We currently do not offer scholarships for the summer months: June, July, and August.



- The Childcare Provider must verify that each child for whom payment is received attended the clock hours that determine the childcare costs.
- A check may NOT be deposited, cashed, or used in any way if the child is not attending according to the terms of this agreement.
- An ACH (direct deposit) to the childcare provider may need to be reimbursed to 10,000 Degrees and may not be used in any way if the child is not attending according to the terms of this agreement.
- Any check not deposited or cashed for any reason must be returned to 10,000 Degrees within 15 days.

If there any questions or concerns regarding the childcare scholarship or the guidelines listed above, please contact 10,000 Degrees:

Stephanie Hamilton
Scholarship Manager
shamilton@10000degrees.org
415.451.4004



Please keep pages 1 -3 for your reference.

Please sign this page and submit to 10,000 Degrees.

I have read the guidelines and conditions of the award. I understand that 10,000 Degrees reserves the right to rescind the scholarship award at any time for failing to adhere to the guidelines of the scholarship by the parent (scholarship recipient) or the Childcare Provider.

Childcare Provider Name (please print):

Childcare Provider Signature:

----- Date: -----

Parent Student Name (please print):

Parent Student Signature:

----- Date: -----